

# ONLINE TEEN DRIVER ED ENROLLMENT CONTRACT

First Class Driver - C2518

4255 Bryant Irvin Road Suite 105, Fort Worth, TX 76109 (817) 731-0200

Student's Full Legal Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Student's Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## ONLINE Classroom Instruction

Virtual Drive provides 32 hours of online class time. After completing Module I, the student may schedule the Online permit test with Virtual Drive of Texas.

**Length of Course: 32 hrs No. of Lessons: 16 Length of Lesson: 2 hrs Cost Per lesson \$6.25 Total Course Cost \$150**

## Behind The Wheel Instruction, First Class Driving School

**Number of Lessons: 7 Length of Course: 14 hours Length of Lesson: 2 Hours Total BTW Cost \$350**

**BTW Cost Per Lesson \$50/lesson per hour of drive time \_\_\_\_\_ PARENT INITIAL \_\_\_\_\_ STUDENT INITIAL**

*I agree \_\_\_\_\_ / do not agree \_\_\_\_\_ to allow my child to have one-on-one instruction BTW in the event that another student cancels or the school is unable to be schedule another student at that time. \_\_\_\_\_ PARENT INITIALS*

**Students have 180 days to complete classroom and 365 days to complete driving.** If classes and driving time is not completed within the 180-day period, the contract may be renewed at a cost of \$50. \_\_\_\_\_ PARENT INITIAL \_\_\_\_\_ STUDENT INITIAL

**STUDENT ACKNOWLEDGEMENT** I have been furnished a copy of the school tuition schedule and refund policy; and school regulations pertaining to absence, grading policy, progress, and rules of operations and conduct. I further realize that any grievances not resolved by the school may be forwarded to: Driver Training, 5701 Springdale Rd. Austin TX 78723 (512)505-0500. \_\_\_\_\_ PARENT INITIAL \_\_\_\_\_ STUDENT INITIAL

**CANCELLATION POLICY** A full refund will be made to any student who cancels the enrollment contract before midnight of the third day **excluding Saturdays, Sundays, and legal holidays** after the enrollment contract is signed by the prospective student, unless the student has completed the course and accepted a certificate during that period.

[www.Schedule2Drive.com](http://www.Schedule2Drive.com) is used to schedule driving and keep records of driving and observation hours. You will be notified by email that your account is open and ready to schedule after we have received payment for behind the wheel (\$350) and a copy of the student's permit.. Parents will be able to view the teens progress as well as record your required 30 hours of driving. Students will receive email reminders from S2D about drive times and deadlines. Even though only 30 hours are required by the DPS, FCD recommends at least 100 hours behind the wheel for your teen. **Student Initial \_\_\_\_\_ Parent initial \_\_\_\_\_**

**\*\*\*\*MISSED BEHIND THE WHEEL\*\*\*\*** If a student fails to complete any scheduled behind the wheel instruction without advance notice of **24 hours** to the school, the student will be charged by the school **an additional \$30.00**, for each such occurrence. This fee will also be applied if a student shows up without a permit, with an expired permit or without correctional lenses if needed to drive. This fee must be paid before another drive time can be scheduled. To avoid said no-show charges, the student must give adequate advance notice to the school for the school to schedule another student to receive behind the wheel instruction during that same scheduled time period that is missed or is to be missed by the student. **The accumulation of two (2) no-shows will place the student into a pay prior to drive category (student will not be allowed to drive until the no-shows are paid.)** **Student Initial \_\_\_\_\_ Parent initial \_\_\_\_\_**

**FINAL DRIVER ED CERTIFICATE:** Students will be issued the final DE964 after completing the required behind the wheel and meeting a satisfactory skill level. The final "for driver license" DE-964 will be issued to the student. There will be a \$25.00 charge for a replacement of a DE-964. **Student Initial \_\_\_\_\_ Parent initial \_\_\_\_\_**

By signing you agree to the terms and conditions set at FIRST CLASS DRIVER, C2518.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent or Guardian (if student is younger than 18 years of age)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of School Representative

\_\_\_\_\_  
Date

August 5, 2021

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- This agreement constitutes the entire contract between the school and the student and no verbal assurances or promises not contained herein shall bind the school or the student.
- The school is prohibited from issuing a DE-964 if the student has not met all requirements of course completion, and the student should not accept a DE-964 under such circumstances.
- This driver education center maintains business vehicle insurance as required by the Transportation Code, Chapter 601, and uninsured or underinsured motorist coverage.

### REFUND POLICY

Refund computations will be based on actual instructions received through the last date of attendance.

The effective date of the termination for refund purposes will be the earliest of (a) the last day of attendance, if the student is terminated by the school (b) the date of receipt of written notice from the student. If tuition is collected in advance of entrance and, if after the expiration of the 72 hours cancellation privilege, the student does not enter school, terminates, enrollment, or withdraws, the school may retain up to \$50 as administrative expenses and, from the remainder, shall refund that portion of the classroom tuition a fees, and behind the wheel tuition and fees for services not previously received by the student. Refunds for items of extra expense to the student, including instructional supplies, books, laboratory fees, service charges, rentals, deposits, and all other such ancillary miscellaneous charges, will be made within 30 days after the effective date of enrollment termination, if these items are stated separately and shown as part of the data furnished to the student before enrollment.

A full refund of all tuition and fees is due and refundable in each of the following cases: (a) when an enrollee is not accepted by the school; (b) There is a misrepresentation in advertising, promotional materials of the school, or misrepresentation of the school. Refunds shall be completed within 30 days after the effective date of termination.

### Notice to Parents and Guardians from the Texas Department of Licensing and Regulation

The Texas Department of Licensing and Regulation licenses this driver education center and its instructors. As the parent or guardian of your teenager, you are entitled to know the minimum requirements of this teen driver course. Minimum requirements include: **32 hours of classroom instruction.**

The classroom instruction phase shall be completed within the timelines stated in this contract and all hours must be attended and successfully completed or made up. Only two (2) hours of scheduled classroom instruction are permitted per day. **Your teen must attend six (6) hours of classroom instruction before a learner's permit will be issued by DPS.**

**Seven (7) clock hours of in car driving instruction and an additional seven (7) clock hours of in car observation are required.** There is a maximum of four (4) hours of driver training per day per student. These activities include in car driving and observation scheduled classroom, make-up classroom, and behind the wheel driving. In car observation time is unlimited. In car driving and observation must be completed within the timelines stated in this contract. (Note: During peak enrollment periods, in car instruction time could be subject to availability.) If you have reason to believe that these minimum requirements are not being met, please call the TDLR at (512) 936-6777.

**ATTENDANCE** Appropriate standards shall be implemented to ascertain the progress of students. Progress standards shall be the requirements of these currently adopted by the commissioner of education. Mastery is a prerequisite to awarding a grade of 70 or above. Evidence of mastery shall be determined by one or more of the following methods: 1) unit tests 2) written assignments 3) skills performance checklist; and 4) Comprehensive examinations of knowledge and skills. The progress evaluation record shall be of the type and nature to reflect whether the student is making satisfactory progress to the point of being able to complete all subject matter within the allotted time provided in this contract.

### ABSENCE POLICY

If a student is absent more than five days of the classroom instruction, they must be moved to the next scheduled session of classes (session being the 32-hour session) to make up the time missed. Students will not be allowed to be absent from the make-up classes. If there are less than five absences, the assigned module work must be made up before the class session (session being the 32-hour session) is over.

**GRADING AND PROGRESS POLICY** Grades are received daily. A student who receives a zero for the day for any reason must make up the day and pay a \$10 make up fee. There are four main grades and assignments due for the student to pass the course.

### RULES OF OPERATION AND CONDUCT

A student or prospective student may be dismissed or barred from the class for tardiness, rude, vulgar, or any **disruptive behavior in the classroom**; or being generally inattentive (sleeping, reading, talking, cell phone usage, texting, etc.) during class. Students terminated for violating rules of conduct may be reinstated at the discretion of the school directors.

August 5, 2021

DE-005